



KERALA LAND INFORMATION MISSION
State Project Office, Museum Bains Compound
Kowdiar.P.O.Thiruvananthapuram-695003
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Announcement

Kerala Land Information Mission, a program launched under the Revenue/Survey department of the state to modernize, the land records, invite qualified applications for the following post.

Data Entry Operator

Requisite qualifications and experience

- Previous work experience in Govt: Organizations
- Work experience on scanning and metadata entry works
- Work experience on mapping software (Arc GIS software, Lis cad, Autocad or similar)
- Malayalam Typewriting skill
- English Typewriting skill
- General Computer proficiency (MS word, excel, e-mail)

Office Attendant

Requisite qualifications and experience:

- Previous work experience in Govt: organizations
- All sort of office facilitation duties (transportation office files, stationary, attending phone, calls, look after office hygiene etc)

Account Assistant

Requisite qualifications and experience:

- Minimum educational qualification of M.Com or equivalent
- Minimum of 10 years work experience in accountancy
- Previous work experience in Govt: organizations
- Proficiency in Tally or any other accounting software will be an added advantage

Drivers

Requisite qualifications and experience:

- Work experience in Govt: organizations
- Should have LMV + Badge (Both transport/goods and non transport driving license)
- Minimum experience 8 years

Interested candidates may forward their applications along with CV/resume and experience certificate to the Project Director, Kerala Land Information Mission Museum Bains Compound Kowdiar P.O 695003 on or before 25th January 2017

(sd/-)

Project Director